



ROADMAP FOR CODEX CAPACITY ENHANCEMENT - CODEX STRATEGY 2023-2026

People's Republic of Bangladesh

Proposed Activities for Year 1

Developed with funded by the United States Department of Agriculture



and with the implementation by the Food and Agriculture Export Alliance

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1. Introduction

This document presents a proposed set of activities for year 1 of the implementation of a Roadmap for Codex Capacity Enhancement for the People’s Republic of Bangladesh, covering the period 2023-26, which serves as a Codex Strategy for the same period.

These activities are in alignment with the implementation of the said Codex Strategy presented in Figure 1.

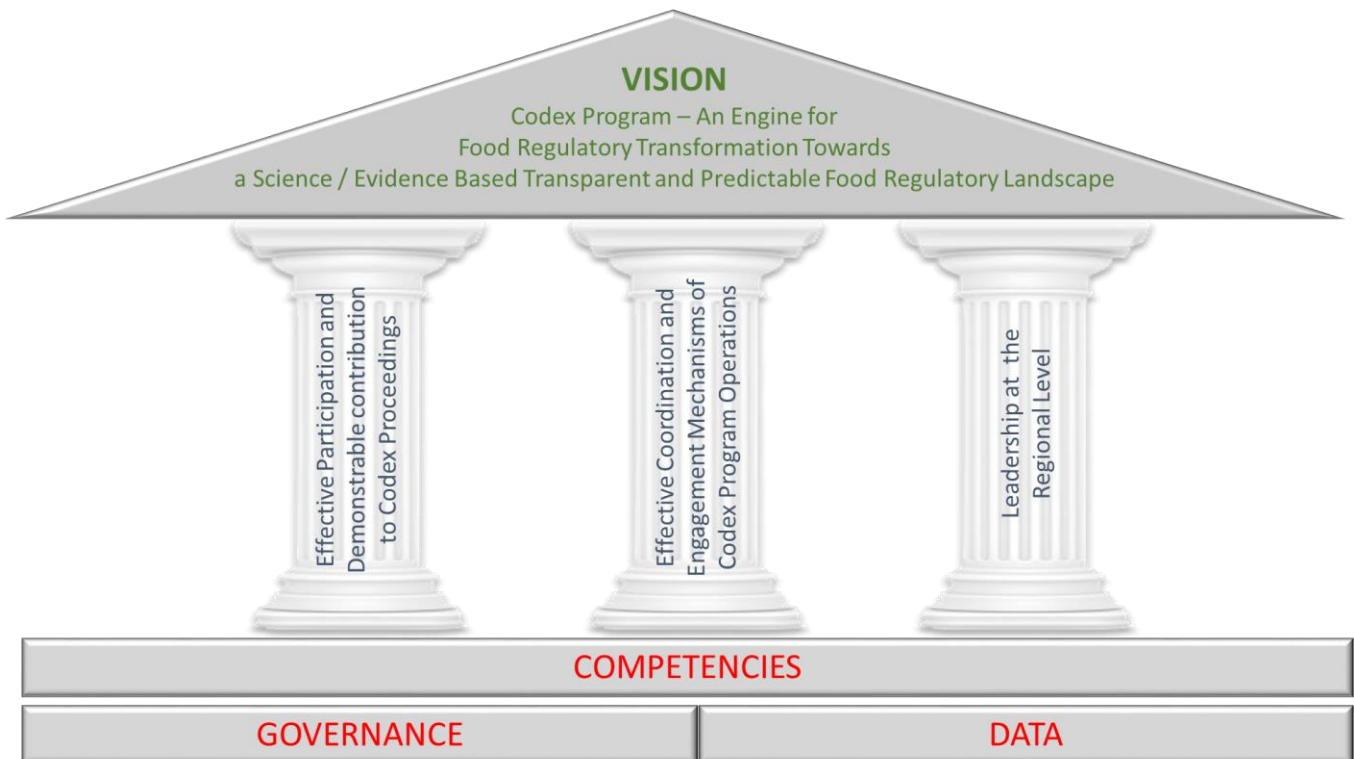


Figure 1: Vision, Strategic Goals and Enablers of the Codex Strategy for Bangladesh 2023-26.

Activities will be presented in a proposed chronological order with possible overlapping between activities.

2. Proposed Activities for Year 1

Year 1 activities include:

2.1 Activity 1: Review the Terms of Reference of the NCC and Suggest Possible Amendments to Reflect the Operational Nature of the Committee and Effective Coordination and Management of Codex Work Through the Committee.

- **Timing:** Sept 2023 - Dec 2023.
- **Duration:** 2 months through multiple engagement sessions with the CCP and NCC.
- **Suggested Output(s):** Updated terms of reference for the NCC and smooth operation of the committee with the required level of representation and an established agenda of meetings throughout the year.

2.2 Activity 2: Operationalize a Unified Structure of Codex Expert Working Groups between BSTI and BFSA as the Scientific and Technical Backbone of the Codex Program.

These EWGs are to be administered jointly by the BFSA and BSTI and to report to the NCC.

The operationalization will take stock of the existing structure and the capacity and expertise in both organizations, as well as the existing working group structure.

- **Timing:** Sept 2023 – Aug 2024.
- **Duration:** 12 months or until operational structure of EWG is achieved.
- **Suggested Output(s):** Operationalized expert working groups, developing codex meeting analysis and involved in implementing the “Standards Harmonization Strategy”

2.3 Activity 3: Deliver Coaching Programs to Select Expert Groups from the BFSA / BSTI teams to support the preparation for the de-briefing on participation to priority Codex Committees.

- **Timing:** November 2023-December 2024.
- **Suggested Outputs:** Documented preparation for priority codex committees, with substantiated positions developed and delivered by expert working groups, coached throughout the year

2.4 Activity 4: Establish a Codex Activity Calendar.

To plan activities of the Expert Working Group supporting Codex work as well as meetings of the NCC.

- **Timing:** December 2023 – December 2024.
- **Proposed Output(s):** A Codex activity calendar, updated for the new Codex Season (2024) and which includes training and capacity building, coaching initiatives and the holding of the various coordination meetings of expert working groups and the NCC

2.5 Activity 5: Review and Enhance All Codex Program Procedures and Protocols Through Documented SOPs, Informed by Best Practices

- **Timing:** December 2023 – Until completion.
- **Duration:** until established structure is operationalized.
- **Suggested Output(s):** Updated procedures and protocols, governing Codex activities, including the organization of codex preparatory meetings, holding the NCC and any subsidiary committee as well as the organization of scientific / technical meetings underpinning these (expert working groups). The procedures will also cover stakeholder engagement activities, participation in codex meetings (selecting and endorsing a delegation) and subsequent debriefing activities after attending a codex meeting.

2.6 Activity 6: Set on-going Multi-Stakeholder Structure (Working Group or Committee) at the Operational Level, to Support Regular Engagement and Feed-Back on Bangladesh Contribution to Codex Committees

This structure will be run in the through the organization of regular workshops to be integrated in the way the 2 key organizations leading Codex activities i.e., BSTI and BFSA interact with their government partners and industry stakeholders at the operational /working level on a regular basis and in particular in response to Codex calls for data and/or in response to Circular letters.

The objective of this structure will also encompass increased awareness about Codex programs, shared ownership and increased commitment to the Codex program and initiative(s).

- **Timing:** January 2024-on-going.
- **Proposed Output(s):** Feed-back and input into proposed Codex Positions, feed back on proposed/draft response to circular letters

2.7 Activity 7: Assess and Address Training Needs for the BFSA / BSTI Expert Groups in Disciplines Pertaining to Food Risk Analysis and Design Multi-Month Program.

This will address practical training needs regarding:

2.8 Activity 8: Data management.

2.9 Activity 9: Risk assessment.

2.10 Activity 10: Evaluation and formulation of risk management options.

The training activities would be delivered according to an established capacity building program that complements other areas of competency development received by the same teams.

Training activities would be identified, delivered and assessed throughout the period of the implementation of the Strategy 2023-26, according to an established yearly plan, regularly updated.

- **Timing:** February 2024-December 2024.
- **Proposed Output(s):** Training needs identified and tailored training in food risk analysis delivered to key experts involved in Codex expert working groups in BFSA and BSTI

2.11 Activity 11: Develop and Implement a Regional and International Engagement Program for Codex Bangladesh.

This program should include a structured approach for:

- Consultations with CCPs at the regional and international level on select committee positions.
- Development of leadership opportunities such as: Leadership on Electronic Working Groups (co-chairing opportunities) and Possible committee co-hosting opportunities.
- **Timing:** February 2024-December 2024.
- **Proposed Output(s):** Proposed international engagement strategy developed, adopted and implemented.